

Employee Post-Travel Disclosure of Travel Expenses

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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): See Attachment A

Travel date(s): August 12 - 15, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$705.96	\$338.56 (inc. taxes)	\$127.87 (including taxes)	\$8 Entry fee for fairgrounds (location of dinner and exhibits on 8/12). Fee did NOT provide access to recreational elements of State Fair.

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	N/A	N/A	N/A	N/A

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

All meetings and tours facilitated a better understanding of US agriculture and the production and use of renewable fuels such as ethanol and biodiesel.

09/12/19
(Date)

Matteo Moran
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

09/12/19
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

ATTACHMENT A

1. Sponsor(s) of the trip (please list all sponsors):

Iowa Renewable Fuels Association

National Biodiesel Foundation

Renewable Fuels Foundation

Iowa Corn Growers Association

Iowa Soybean Association

Iowa Biodiesel Board

Missouri Corn Growers Association

North Dakota Ethanol Council

Nebraska Corn Board

Renew Kansas

Farm Credit Services of America

Renewable Fuels Nebraska

Kansas Soybean Commission

Kansas Corn Growers Association

Ames Chamber of Commerce

Iowa Biotechnology Association

Big River Resources

Western Dubuque Biodiesel

0411 Mar: on Hall
Ames, Iowa 50011 2153
515 294-7936
FAX 515 294-3091

June 17, 2019

Dear Matteo Moran,

On behalf of the Iowa State University Bioeconomy Institute and 18 other sponsoring organizations, you are cordially invited to participate in the **11th Annual Biofuels: Science and Sustainability Tour** from August 12-15, 2019, taking place in Iowa. This privately-sponsored tour has been organized to provide congressional staff and agency representatives an opportunity to learn how Iowa's biofuels industry and research community are leading the nation in responding to the many challenges and opportunities in renewable energy and agriculture.

This event will include “hands on” tours of biofuel refineries as well as cutting edge research projects aimed at advancing current and next generation renewable fuels. In addition, briefings will be conducted by state and national experts, technology providers, family farmers and university research staff.

The tour is designed to provide participants with a better understanding of the environmental and economic impacts of renewable fuels, to highlight technological advancements that are improving the efficiency and carbon footprint of biofuels production and agricultural processes, and to showcase the capabilities of Iowa's premier research entities. The tentative tour schedule linked here includes time for open exchanges of ideas regarding energy and biofuels policy.

As part of the tour, you are invited to participate in a roundtable discussion on the Energy Policy Outlook for the 116th Congress. Other congressional staff members will be invited to participate in this panel as well.

Space is limited. If you are interested in participating in the tour, please complete the following:

- **Click here** to fill out the tour registration form and return it to Monte Shaw, Executive Director of the Iowa Renewable Fuels Association, at **mshaw@IowaRFA.org** *Please reply as soon as possible.*
- Once registered, you will receive all of the paperwork necessary for submission to the Senate Ethics Committee (which is due no later than July 13, 2019).

Any questions may be directed to Monte Shaw at (515) 252-6249, mshaw@IowaRFA.org. Thanks, and we hope to see you on the tour!

Sincerely,

Robert C. Braun

Robert C. Brown
Anson Marston Distinguished Professor
Gary and Donna Hoover Chair of Mechanical Engineering
Director, Bioeconomy Institute

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): See Attachment A
2. Description of the trip: See Attachment B
3. Dates of travel: August 12 - August 15, 2019
4. Place of travel: Des Moines, Ames, Waterloo, Dubuque, and Cedar Rapids, Iowa
5. Name and title of Senate invitees: See Attachment C
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - ~~OR~~
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
~~AND~~
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - ~~AND~~
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

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☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

All sponsors have contributed to planning the Tour and identifying invitees, and all sponsors are expected to serve as hosts and/or presenters for different parts of the Tour.

See Attachment D

See Attachment E

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See Attachment F

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$750 (airfare and bus)	\$316	\$115	\$8 - Entry fee for fairgrounds at Iowa State Fair. Fee does not provide access to recreational elements of the Fair.

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Iowa is the heart of renewable fuels production and research, thereby allowing the Tour to visit a wide range of informative locations in a timely manner

19. Name and location of hotel or other lodging facility:

See Attachment G

20. Reason(s) for selecting hotel or other lodging facility:

Reasonable price for the time of year, location in close proximity to Tour events, and they could accommodate a room block of our size.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

See Attachment H.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

All travel (airfare and bus) will be coach class.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Monte Shaw

Name and Title: Monte Shaw, Executive Director

Name of Organization: Iowa Renewable Fuels Association

Address: 5505 NW 88th Street, Johnston, Iowa, 50131

Telephone Number: 515-252-6249

Fax Number:

E-mail Address: mshaw@iowarfa.org

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Western Dubuque Biodiesel

ATTACHMENT B

2. Description of the trip:

To enhance first-hand knowledge of agriculture, energy, and environmental issues by touring corn ethanol and biodiesel production facilities, family farms, livestock producers, manufacturing facilities, and research centers; and meeting with local, state and national experts to discuss ag and renewable fuels operations and policies.

5. Name and title of Senate invitees.

Name	Title	Office
Aaron Goldner	Energy Policy Adviser	Sheldon Whitehouse
Aaron Suntag	Senior Policy Adviser	Deborah Stabenow
Abby Duggan	Ag LA	Sherrod Brown
Ace Burch	Legislative Assistant	Lamar Alexander
Ada Waelder	Professional Staff Member	Committee on Energy & Natural Resources
Adam DeMella	Professional Staff Member	Committee on Appropriations
Adam Hechavarria	Energy LA	Todd Young
Adam Schiff	Agriculture Legislative Assistant	Tina Smith
Adam Tarr	Legislative Assistant	Robert Casey
Adam Tomlinson	Legislative Director	Shelley Capito
Adam Zipkin	Legislative Counsel	Cory Booker
Adrian Deveny	Energy LA	Jeff Merkley
Adrienne Wojciechowski	Professional Staff Member	Committee on Appropriations
Alex Graf	Energy LA	Debbie Stabenow
Alexandra Lowe-Server	Ag LA	Kirsten Gillibrand
Alexis Segal	Water and Environment Legislative Assistant	Dianne Feinstein
Ali Toal	Energy LA	Cory Gardner
Amanda Hall	Legislative Assistant	James Inhofe
Amber Bland	Energy LA	John Barrasso
Andres Hoyos	Legislative Assistant	Margaret Hassan
Andrew Bahrenburg	Legislative Assistant	Patrick Leahy
Andrew Brandt	Legislative Assistant	Chuck Grassley
Andrew Earl	Legislative Assistant	Michael Crapo
Andrew Harding	Counsel	Committee on Environment & Public Works
Andrew Rogers	Chief Counsel, Democratic	Committee on Environment & Public Works
Andrew Siracuse	Legislative Assistant	John Cornyn
Andrew Terp	Legislative Assistant	Todd Young
Andrew Vlasaty	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Andrew Williams	Legislative Assistant	Michael Enzi
Andrew Wishnia	Senior Policy Adviser	Committee on Environment & Public Works
Andy Zach	Professional Staff Member	Committee on Environment & Public Works
Ani Toumajan	Energy LA	Debbie Stabenow
Ann Robertson	Legislative Assistant	Lisa Murkowski

Chance Hunley	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Charles Cogar	Legislative Director	Tim Scott
Charles Ziegler	Energy LA	John Barrasso
Charlie Anderson	Legislative Assistant	Micheal Bennet
Charlie Bolton	Energy LA	Rob Portman
Chelsie Keys	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Chester Carson	Senior Professional Staff Member	Committee on Energy & Natural Resources
Chloe Cantor	Legislative Assistant	Roger Wicker
Chris Allen	Tax	Pat Roberts
Chris Blackburn	Senior Adviser, Climate and Energy	Brian Schatz
Chris Farrar	Ag LA	John Boozman
Chris Griffin	Staff Assistant	Committee on Energy & Natural Resources
Chris Prendergast	Legislative Assistant	Tom Carper
Chris Young	Legislative Correspondent	Chris Coons
Chrissy Rabuse	Staff Assistant	Committee on Environment & Public Works
Christine Rock	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Christopher Hanson	Professional Staff Member	Committee on Appropriations
Cicely Batie	Legislative Aide	Debra Fischer
Clay Armentrout	General Counsel	Richard Shelby
Clint Odom	Energy LA	Kamala Harris
Colleene Thomas	Senior Policy Adviser	Tammy Baldwin
Collin Lomagistro	Senior Policy Adviser	Richard Scott
Conor McGrath	Energy LA	Jerry Moran
Corey Brown	Legislative Assistant	Thom Tillis
Courtney Lam	Legislative Correspondent	Mark Warner
Craig Thomas	Legislative Assistant	Committee on Environment & Public Works
Dan Alpert	Senior Legislative Assistant	Martin Heinrich
Dan Dudis	Counsel	Sheldon Whitehouse
Dan Dunham	Ag LA	Deb Fischer
Dan Gerig	Legislative Assistant	Steven Daines
Dan Hillenbrand	Policy Adviser	James Inhofe
Daniel Hale	Policy Adviser	Marsha Blackburn
Daniel Hale	Energy LA	David Perdue
Daniel McCarthy	Energy LA	Tammy Baldwin
Daniel Ulmer	Deputy Chief of Staff, Policy	Cindy Hyde-Smith
Danielle Janowski	Ag LA	John Thune
DaNita Murray	Chief Counsel	Committee on Agriculture, Nutrition, & Forestry
Darin Guries	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry

David Milstein	Legislative Assistant	Ted Cruz
Dominic Nordel	Legislative Correspondent	Steven Daines
Dominic Saavedra	Legislative Assistant	Martin Heinrich
Doug Clapp	Professional Staff Member	Committee on Appropriations
Doug Pack	Energy LA	Steve Daines
Dylan Leazes	Legislative Correspondent	John Reed
Edward Edney	Energy LA	Tammy Duckworth
Elena Brennan	Legislative Assistant	Marsha Blackburn
Eleni Valanos	Legislative Aide	Marco Rubio
Elizabeth Dent	Professional Staff Member	Committee on Appropriations
Elizabeth Hill	Energy LA	Martin Heinrich
Elizabeth Horner	Senior Counsel	Committee on Environment & Public Works
Elizabeth Mabry	Senior Policy Adviser	Committee on Environment & Public Works
Ellen Beares	Professional Staff Member	Committee on Commerce
Emily Enderle	Legislative Assistant	Sheldon Whitehouse
Emily Farnell	Energy LA	Joe Manchin
Emily Lavery	Legislative Assistant	Tim Scott
Emily Patt	Ag LA	Pat Roberts
Emily Smith	Legislative Assistant	Christopher Murphy
Ephraim Froehlich	Energy LA	Lisa Murkowski
Eric Deeble	Legislative Assistant	Kirsten Gillibrand
Eric Slee	Deputy Legislative Director	Pat Roberts
Erica Andeweg	Ag LA	Deb Fischer
Erica Anhalt	Legislative Assistant	Jeanne Shaheen
Ericka King	Legislative Counsel	Randal Paul
Erik Elam	Legislative Assistant	Committee on Environment & Public Works
Erin Jarnagin	Energy LA	John Barrasso
Flin Hyre	Legislative Correspondent	Pat Roberts
Franz Wuerfmannsdobler	Energy LA	Chris Coons
Fred Clark	Senior Counsel	Committee on Agriculture, Nutrition, & Forestry
Garrett Kral	Legal Fellow	Committee on Environment & Public Works
Gerald Huang	Ag LA	David Perdue
Ginger Willson	Energy LA	Ben Sasse
Grant Cope	Senior Counsel	Committee on Environment & Public Works
Gray Maxwell	Floor Director	Benjamin Cardin
Haley Donahue	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Harrison Kajdan	Junior Legislative Assistant	Cindy Hyde-Smith
Heath Hansen	Energy LA	Mike Lee
Heather Majors	Legislative Assistant	John Reed

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Henry Ring	Legislative Assistant	Jon Tester
Hyder Chowdhry	Ag LA	Joni Ernst
Ike Irby	Policy Adviser	Kamala Harris
Jack Overstreet	Legislative Assistant	John Isakson
Jackie Schmitz	Senior Policy Adviser	Robert Menendez
Jacqlyn Schneider	Deputy Staff Director/Policy Director	Committee on Agriculture, Nutrition, & Forestry
Jake Kennedy	Legislative Assistant	Committee on Environment & Public Works
Jake Rascoff	Legislative Aide	Brian Schatz
James Chang	Policy Adviser	Brian Schatz
James Glueck	Staff Director, Republican	Committee on Agriculture, Nutrition, & Forestry
James Jarosz	Energy LA	Tammy Duckworth
James Lai	Staff Assistant	Committee on Energy & Natural Resources
James Rice	Legislative Director	Chuck Grassley
James Willson	Counsel	Committee on Environment & Public Works
Jamie Morgan	Energy LA	Catherine Cortez-Masto
Janae Brady	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Jasmine Dimitriou	Senior Policy Adviser	Richard Durbin
Jason Smith	Legislative Counsel	Patricia Murray
Jay Eberle	Energy LA	John Barrasso
Jeffrey Dominick	Energy Policy Fellow	Cory Gardner
Jen Armstrong	Professional Staff Member	Committee on Appropriations
Jen Burks	Agriculture Legislative Assistant	Mazie Hirono
Jennie Wright	Energy LA	James Inhofe
Jennifer Treutel	Legislative Correspondent	Amy Klobuchar
Jess Clowser	Ag LA	Deb Fischer
Jess Pavel	Legislative Assistant	Mitt Romney
Jessica Hernandez	Legislative Correspondent	Kirsten Gillibrand
Jimmy Harris	Energy LA	John Boozman
Joe Bliss	Legislative Assistant	Mike Rounds
Joe Brown	Legislative Assistant	John Boozman
Joe McGarvey	Senior Policy Adviser	Mazie Hirono
Joe Petrzalka	Legislative Assistant	Dianne Feinstein
Joe Shultz	Staff Director, Democratic	Committee on Agriculture, Nutrition, & Forestry
Joel Wellum	Energy LA	Ben Sasse
John Campbell	Senior Adviser	Cindy Hyde-Smith
John Kane	Senior Professional Staff Member	Committee on Environment & Public Works
John McDonald	Senior Legislative Assistant	Richard Burr
Jonathan Bertran-Harris	Legislative Aide	Kamala Harris
Jonathan Black	Senior Policy Adviser	Thomas Udall

Meyer Seligman	Professional Staff Member	Committee on Appropriations
Micah Barbour	Legislative Assistant	Mark Warner
Michael Ciamarra	Legislative Aide	Richard Shelby
Michael Farr	Legislative Assistant	Joni Ernst
Michael Sinacore	Ag LA	Deb Fischer
Michal Freedhoff	Oversight Director, Democratic	Committee on Environment & Public Works
Michelle Corio	Legislative Assistant	Mike Rounds
Michelle Lane	Professional Staff Member	Committee on Energy & Natural Resources
Mike Bednarczyk	Legislative Assistant	Christopher Murphy
Mike Schmidt	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Mimi Strobel	Legislative Assistant	Ronald Johnson
Molly O'Leary	Energy LA	Tina Smith
Morgan Cashwell	Energy LA	Angus King
Morgan Gray	Legislative Director	Edward Markey
Nancy Martinez	Legislative Assistant	Todd Young
Nathan Paxton	Energy LA	Angus King
Neal McMillin	Legislative Assistant	Roger Wicker
Niambe Tomlinson	Legislative Correspondent	Kirsten Gillibrand
Nick Matiella	Professional Staff Member	Committee on Energy & Natural Resources
Nick Wyatt	Tax Counsel	Committee on Finance
Nico Janssen	Energy LA	Maria Cantwell
Olivia Kurtz	Legislative Director	Susan Collins
Olivia Woods	Legislative Correspondent	Jeffrey Merkley
P.J. Austin	Ag LA	Pat Roberts
Pace McMullan	Legislative Director	Martha McSally
Pat Donovan	Energy LA	Michael Bennet
Pat Souders	Energy LA	Richard Durbin
Patrick Bailey	Chief Counsel	Committee on Homeland & Govt Affairs
Patrick Carroll	Professional Staff Member	Committee on Appropriations
Patrick Lehman	Legislative Director	Ben Sasse
Patrick O'Neil	Energy LA	Angus King
Paul Wasik	Ag LA	Deb Fischer
Payne Griffin	Legislative Assistant	Mike Braun
Pete Wyckoff	Energy and Environment Policy Adviser	Tina Smith
Peter Schirtzinger	Ag LA	Deb Fischer
Phil Hancock	Legislative Assistant	Joseph Manchin
Pierce Wiegard	Legislative Assistant	Daniel Sullivan
PJ Waldrop	Energy LA	David Perdue
Preston Cory	Legislative Assistant	John Hoeven
Quentin Scholtz	Legislative Aide	Mitch McConnell

Quinton Carroll	Legislative Assistant	Daniel Sullivan
Radha Adhar	Senior Policy Adviser	Tammy Duckworth
Ra'iatea Lohe	Legislative Assistant	Brian Schatz
Randall Gibson	Legislative Aide	Lamar Alexander
Rebecca Higgins	Senior Policy Adviser	Committee on Environment & Public Works
Rebecca Howard	Legislative Assistant	G Jones
Richard Russell	Staff Director, Republican	Committee on Environment & Public Works
Rishi Sahgal	Legislative Assistant	Dianne Feinstein
Rita Habib	Ag LA	Michael Bennet
Rob Childers	Legislative Assistant	Robert Menendez
Rob Rosado	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Rob Skjonsberg	Energy LA	Mike Rounds
Robert Sneed	Energy LA	Richard Burr
Romel Nicholas	Legislative Assistant	Patrick Toomey
Ron Anderson	Senior Policy Adviser	William Cassidy
Rory Stanley	Professional Staff Member	Committee on Energy & Natural Resources
Rosalyn Brummette	Legislative Aide/Executive Assistant	Committee on Agriculture, Nutrition, & Forestry
Ryan Donnelly	Legislative Aide	John Thune
Sam Beaver	Legislative Assistant	John Cornyn
Sam French	Research Assistant	Committee on Environment & Public Works
Sam Love	Energy LA	Cory Gardner
Sanjana Puskoor	Legislative Aide	Michael Bennet
Sanjay Kane	Energy LA	Angus King
Sarah Pearce	Energy LA	Rob Portman
Sarah Peery	Legislative Assistant	Robert Portman
Sarah Schenning	Energy LA	Chris Van Hollen
Sarah Venuto	Staff Director, Democratic	Committee on Energy & Natural Resources
Scott Gelbman	Energy LA	Chuck Schumer
Scott Graber	Legislative Assistant/Counsel	Lindsey Graham
Sean Babington	Legislative Assistant	Committee on Agriculture
Sean Byrne	Legislative Assistant	Chuck Schumer
Seth Gainer	Energy LA	Joe Manchin
Shannon Frede	Legislative Assistant	Benjamin Cardin
Sherman Patrick	Ag LA	Patrick Leahy
Shomari Figures	Ag LA	Sherrod Brown
Shuchi Talati	Energy LA	Tammy Duckworth
Skylar Sowder	Legislative Assistant	John Boozman
Stephanie Carlson	Legislative Assistant	Chuck Grassley
Sydney Pettit	Legislative Assistant	Shelley Capito

Taylor Gayton	Legislative Correspondent	Gary Peters
Tom Fox	Senior Counsel	Committee on Environment & Public Works
Tomas Delgado	Legislative Correspondent	Dianne Feinstein
Torie Ness	Legislative Assistant	Thom Tillis
Travis Cone	Legislative Assistant	Shelley Capito
Tre Easton	Legislative Assistant	Patricia Murray
Trevor Dean	Energy LA	Catherine Cortez-Masto
Trevor Pearson	Policy Adviser	Martha McSally
Trey McKenzie	Legislative Assistant	Roy Blunt
Tristan Abbey	Senior Professional Staff Member	Committee on Energy & Natural Resources
Tyler Brown	Legislative Assistant	Joni Ernst
Tyler Hardy	Energy LA	John Hoeven
Valerie Manak	Energy Policy Adviser	James Lankford
Virgilio Barrera	Legislative Assistant	Martin Heinrich
Vu Ritchie	Counsel	Thomas Cotton
Ward Griffin	U.S. Commodity Futures Trading Commission Detailee	Committee on Agriculture, Nutrition, & Forestry
Wayne Stoskopf	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Wes Brooks	Legislative Assistant	Marco Rubio
Wesley Wright	Legislative Aide	Patrick Toomey
Will Batson	Legislative Assistant	Ted Cruz
Will Stafford	Energy LA	Pat Roberts
William Niebling	Energy LA	Kamala Harris
Zach Pilchen	Brookings Institution Legis Congressional Fellow	Committee on Environment & Public Works
Zephrairie Buetow	Legislative Assistant	Gary Peters

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ATTACHMENT D

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Iowa Renewable Fuels Association: brings together Iowa ethanol and biodiesel producers to foster the development and growth of the state's renewable fuels industry through education, promotion and infrastructure development. IRFA is committed to making Iowa a leader in producing renewable fuels and value-added co-products; has contributed to planning the tour and will serve as host/presenter on the tour.

National Biodiesel Foundation: supports and promotes outreach, education, science, and demonstration activities for the advancement of biodiesel and its co-products to improve national security, air quality and the environment; has contributed to planning the tour and will serve as a presenter on the tour.

Renewable Fuels Foundation: seeks to meet the education, research, and strategic planning needs of the U.S. fuel ethanol industry; has contributed to planning the tour and will serve as a presenter on the tour.

Iowa Corn Growers Association: a membership organization supporting agricultural issues on behalf of its members, ICGA's mission is to create opportunities for long term Iowa corn grower profitability; has contributed to planning the tour and will serve as a contributor on the tour.

Iowa Soybean Association: a membership organization recognized for excellence in enhancing long term sustainability of Iowa soybean farmers. ISA's mission is to expand opportunities and deliver results for Iowa soybean farmers; has contributed to planning the tour and will serve as a contributor on the tour.

Iowa Biodiesel Board: represents the biodiesel industry in Iowa, from production through distribution to end users. The IBB promotes the commercial success of biodiesel in Iowa; has contributed to planning the tour and will serve as a contributor on the tour.

Missouri Corn Growers Association: a membership organization supporting agricultural issues on behalf of its members, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

North Dakota Ethanol Council: brings together ethanol producers in North Dakota to help grow production and demand for ethanol, has contributed to planning the tour and identified invitees.

Renew Kansas: brings together ethanol producers in Kansas to help grow production and demand for ethanol, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Nebraska Corn Board works to support agricultural issues on behalf of its members, including promoting the production and use of renewable fuels, and supports the Tour because growing value-added markets like biofuels vital to their members' future.

Farm Credit Services of America: a mission-driven financial cooperative serving farmers, ranchers and rural Americans that finances renewable energy projects and has an overall concern regarding the economic health of rural America; has contributed to planning the tour and identified invitees.

Renewable Fuels Nebraska: brings together ethanol producers in Nebraska to help grow production and demand for ethanol; has contributed to planning the tour and identified invitees.

Kansas Soybean Commission: serves as the voice and advocate for soybean-farmer-members, including expanding public awareness of the soybean markets; has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

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Kansas Corn Growers Association: actively works with other commodity and farm organizations to maximize the voice of Kansas corn producers for the promotion and market development of ethanol and other value-added products made from corn, has contributed to planning the tour, identified invitees.

Ames Chamber of Commerce: strives to make Ames a better place to live, work, and do business by strengthening the economic vitality and the quality of life in the Ames community; has contributed to planning the tour, and will serve as a contributor on the tour.

Iowa Biotechnology Association: the Iowa Biotechnology Association unifies more than Iowa's bioscience industry, academic research institutions and economic development organizations; has contributed to planning the tour and will serve as a contributor on the tour.

Big River Resources: a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of an ethanol processing plant; has contributed to planning the tour and will serve as a presenter on the tour.

Western Dubuque Biodiesel: a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of a biodiesel processing plant; has contributed to planning the tour and will serve as a presenter on the tour.

ATTACHMENT E

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Iowa Renewable Fuels Association and Renewable Fuels Foundation have hosted the past 10 years' Biofuels: Science and Sustainability Tours.

National Biodiesel Foundation and Iowa Corn Growers Association have occasionally hosted congressional briefings, including the past 8 years' Biofuels: Science and Sustainability Tours.

Iowa Soybean Association and Iowa Biodiesel Board have occasionally hosted congressional briefings, including 6 previous Biofuels: Science and Sustainability Tours.

Missouri Corn Growers Association and Kansas Soybean Commission have occasionally hosted congressional briefings, including the previous 5 Biofuels: Science and Sustainability Tours.

Renew Kansas and North Dakota Ethanol Council have sponsored the past 4 years' Biofuels: Science and Sustainability Tours.

Renewable Fuels Nebraska and Farm Credit Services of America sponsored 3 previous Biofuels: Science and Sustainability Tour.

Ames Chamber of Commerce sponsored 2 previous Biofuels: Science and Sustainability Tour.

Nebraska Corn Board and Kansas Corn Growers Association have occasionally hosted congressional briefings, including the previous 2 Biofuels: Science and Sustainability Tour.

Iowa Biotechnology Association, Big River Resources, and Western Dubuque Biodiesel are sponsoring their second Biofuels: Science and Sustainability Tour.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Iowa Renewable Fuels Association, Iowa Biodiesel Board, Renew Kansas, Renewable Fuels Nebraska, and the North Dakota Ethanol Council host educational programs for their members and the public.

National Biodiesel Foundation develops and supports education and research projects consistent with the needs of the biodiesel industry.

Renewable Fuels Foundation develops K-12 science curriculum on ethanol and sponsors scholarships.

Iowa Corn Growers Association, Kansas Corn Growers Association, Nebraska Corn Board and Missouri Corn Growers Association conduct many activities to educate consumers and the public on corn issues.

Iowa Soybean Association and Kansas Soybean Association organizes many activities to educate consumers and the public on soybean issues.

Big River Resources and Western Dubuque Biodiesel participates in numerous industry events to educate the public, investors or policy makers about the issues facing renewable fuels. They also occasionally host plant tours for schools or the public.

Farm Credit Services of America conducts a community involvement program, which provides funding and resources to a variety of organizations that support agricultural causes. The program is focused on making a positive difference in the communities they serve.

Ames Chamber of Commerce conducts community outreach to businesses and people both in and outside of Ames to highlight the business and living environment provided by a city at the center of the high-tech ag world.

Iowa Biotechnology Association host events and forums to discuss biotechnology and how biofuels are growing part of this new industry.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The hotels for Tuesday and Wednesday night are at the government rate of \$94.

The hotel for Monday night is at the rate of \$128. It should be noted that we hold the Tour each year during the week of the Iowa State Fair. The Fair represents an unparalleled opportunity to view a number of renewable fuels and agricultural exhibits in one location and to discuss the latest trends, research and practices with industry experts and Iowa's highest elected officials. However, the Fair attracts a large number of visitors to the city and area hotels sell out and charge their highest rates of the year. In addition, between congressional staff, Administration participants, and a handful of sponsoring organization staff, the Tour requires a room block of 40+ rooms. The typical per diem rate listed for Des Moines does not take into account the Fair and, just as important, that securing a 40+ room block can be difficult with the typical hotels in Des Moines. IRFA searched extensively in the Des Moines area for an affordable room block on August 12th. The Prairie Meadows Hotel listed in Attachment G was the best deal we could find that could accommodate a group of our size.

The estimated food costs are below the government per diem.

Monday: \$10

Tuesday: \$40

Wednesday: \$48

Thursday: \$17

Even with the challenges of the Monday night hotel due to the fair, our estimated combined lodging and meal expenses are below the government per diem for the duration of the Tour.

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 08/12/2019 - 08/15/2019 trip
to Iowa is true, complete, and correct.
Dates of Travel (Month Day, Year)
Place of Travel

Private Sponsor Certification – Additional Sponsor Signature Page

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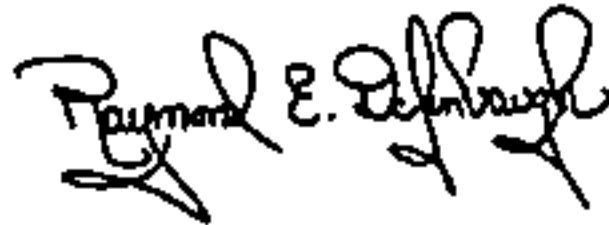
PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

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Signature of Travel Sponsor: _____



Name and Title: Ray Defenbaugh, CEO

Name of Organization: Big River Resources

Address: 211 N Gear Ave, Suite 200, West Burlington, IA 52655

Telephone Number: 319-753-1100

Fax Number: N/A

E-mail Address: ray.defenbaugh@bigriverresources.com

(to be completed by each additional sponsor)

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Signature of Travel Sponsor: Judge Hester

Name and Title: Judy Hartlieb, Vice President

Name of Organization: Farm Credit Services of America

Address: 5015 S 118th St, Omaha, NE 68137

Telephone Number: 402-210-8071

Fax Number: N/A

E-mail Address: Judy.Hartlieb@fcsamerica.com

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Dates of Travel (Month Day, Year)
Place of Travel

Signature of Travel Sponsor:

Name and Title: Grant Kimberley, Executive Director

Name of Organization: Iowa Biodiesel Board

Address: 1255 SW Prairie Trail Pkwy, Ankeny, IA 50023

Telephone Number: **515-334-1024**

Fax Number: 515-334-1124

E-mail Address: grantk@iowabiodiesel.org

(to be completed by each additional sponsor)

Place of Travel

Jason Hyland

Name and Title: **Jessica Hyland, Executive Director**

Name of Organization: Iowa Biotechnology Association

Address: 900 Des Moines St, Des Moines, IA 50309

Telephone Number: 515-327-9156

Fax Number: N/A

E-mail Address: jessica@iowabio.org

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to Iowa *Dates of Travel (Month Day, Year)*
Place of Travel is true, complete, and correct.

Signature of Travel Sponsor: 

Name and Title: Craig Floss, Chief Executive Director

Name of Organization: Iowa Corn Growers Association

Address: 5505 NW 88th Street, Johnston, IA 50131

Telephone Number: 515-225-9242

Fax Number: 515-225-0781

E-mail Address: cfloss@iowacorn.org

(to be completed by each additional sponsor)

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Place of Travel

Signature of Travel Sponsor:

Name and Title: **Kirk Leeds, Chief Executive Officer**

Name of Organization: Iowa Soybean Association

Address: 1255 SW Prairie Trail Pkwy, Ankeny, IA 50023

Telephone Number: **515-334-1015**

Fax Number: 515-334-1115

E-mail Address: kleeds@iasoybeans.com

(to be completed by each additional sponsor)

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Place of Travel

Signature of Travel Sponsor: Gregory P. Kriosek

Name and Title: **Greg Krissek, Executive Director**

Name of Organization: Kansas Corn Growers Association

Address: 2627 KFB Plaza, Ste 403E, Manhattan, KS 66503

Telephone Number: 316-213-6610

Fax Number: N/A

E-mail Address: gkrissek@ksgrains.com

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Signature of Travel Sponsor: _____

Name and Title: Kenlon Johannes, CEO

Name of Organization: Kansas Soybean Commission

Address: 1000 SW Red Oaks Place, Topeka, KS 66615

Telephone Number: 877-577-6923

Fax Number: N/A

E-mail Address: johannes@kansassoybeans.org

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Place of Travel

Signature of Travel Sponsor: Sam Marshall

Name and Title: **Gary Marshall, CEO**

Name of Organization: Missouri Corn Growers Association

Address: 3118 Emerald Lane, Jefferson City, MO 65109

Telephone Number: 800-827-4181

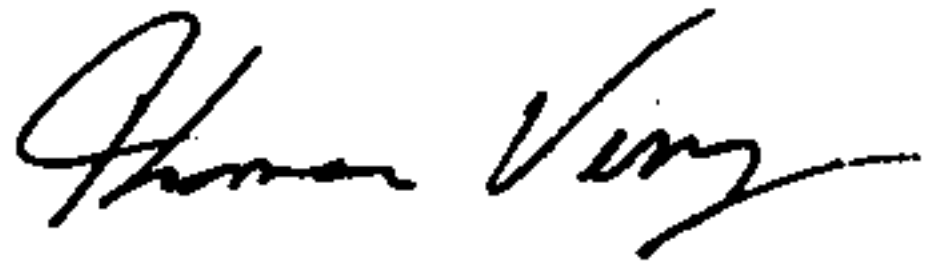
Fax Number: **573-893-4612**

E-mail Address: gmarshall@mocorn.org

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Signature of Travel Sponsor: 

Name and Title: Tom Verry, Executive Director

Name of Organization: National Biodiesel Foundation

Address: P.O. Box 104898, Jefferson City, MO 65110

Telephone Number: 573-635-3893

Fax Number: 573-635-7913


E-mail Address: tverry@biodiesel.org

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Signature of Travel Sponsor: 

Name and Title: Kelly Brunkhorst, Executive Director

Name of Organization: Nebraska Corn Board

Address: P.O. Box 95107, Lincoln, NE 68509

Telephone Number: 402-471-2676

Fax Number: N/A

E-mail Address: kelly.brunkhorst@nebraska.gov

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Signature of Travel Sponsor: Deana Wiese

Name and Title: Deana Wiese, Executive Director

Name of Organization: North Dakota Ethanol Council

Address: P.O. Box 1091, Bismarck, ND 58502


Telephone Number: 701-355-4458

Fax Number: N/A

E-mail Address: dwiese@clearwatercommunications.net

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Signature of Travel Sponsor: 
Name and Title: Ron Seeber, Vice President
Name of Organization: Renew Kansas
Address: 816 SW Tyler, Ste 100, Topeka, KS 66611
Telephone Number: 785-234-0461
Fax Number: 785-234-2930
E-mail Address: ron@kansasag.org

(to be completed by each additional sponsor)

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Signature of Travel Sponsor: Dana Lewis

Name and Title: **Dana Siefkes-Lewis, Chairman**

Name of Organization: Renewable Fuels Foundation

Address: 425 3rd Street SW, Suite 1150, Washington DC, 20024

Telephone Number: **202-289-3835**

Fax Number: 202-289-7519

E-mail Address: dana@redfieldenergy.com

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Signature of Travel Sponsor: _____



Name and Title: Troy Bredenkamp, Executive Director

Name of Organization: Renewable Fuels Nebraska

Address: 1701 K Street, Lincoln, NE 68508

Telephone Number: 202-297-2596

Fax Number: N/A

E-mail Address: troyb@renewablefuelsne.org

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Signature of Travel Sponsor: Thomas Brooks

Name and Title: Tom Brooks, General Manager

Name of Organization: Western Dubuque Biodiesel

Address: 904 Jamesmeier Rd, Farley, IA 52046

Telephone Number: 563-744-3554

Fax Number: N/A

E-mail Address: tom.brooks@wdbiodiesel.com

**Monday, Aug. 12**

Met by bus. Check into hotel.

Depart hotel for State Fair
3121 Dean Ave, Des Moines, IA 50317

Dinner at Iowa State Fair (paid for by Tour sponsors)
Cattlemen's Beef Headquarters
Topics: Iowa FFA leaders will discuss their hopes for the future of agriculture and the role that biofuels can play.

Walk to Knapp Animal Learning Center

**Gov. Kim Reynolds and Iowa Secretary of Agriculture Mike Naig address
Tour**
Knapp Animal Learning Center
*Topics: The Iowa leaders will discuss the importance of biofuels production and
use to the Iowa economy and advances in agronomic practices that lead to a
reduced environmental footprint year-after-year.*

Tour Iowa State Fair Agriculture and Renewable Fuels Exhibits
Topics: Attendees will tour state fair exhibits on agriculture and renewable energy to obtain information about new technologies in these industries and to better understand regulatory issues facing the industries.

Depart for hotel

Prairie Meadows Hotel
1 Prairie Meadows Drive, Altoona, LA 50009

Tuesday, Aug. 13

Coffee and breakfast available on the bus.

5:15-6:30 pm **Tour of Magellan Midstream Partners pipeline terminal**
Topics: Petroleum and Biofuels Logistics and Blending Operations by Magellan's Tom Byers

3:30-4:15 pm Ethanol Policy Update

Topic: Experts will discuss the Renewable Fuel Standard, RINs, small refinery exemptions, exports, octane, carbon and everything ethanol.

4:15-5:45 pm Tour Big River United (ethanol plant) (same location, no break)

Topics: Plant executives to review production process, advancements in efficiency, and lead tour of plant.

5:45 pm

Depart for Hotel Julien
200 Main Street, Dubuque, IA 52001

7:00-8:30 pm Dinner and Discussion at Vinny Vanucchi's (paid for by Tour sponsors)

180 Main Street, Dubuque, IA 52001

Topics: IRFA's Monte Shaw will recap the Tour's main highlights and connect what Tour participants have seen "on the ground" with the ongoing policy debates in Washington, DC.

Overnight

Hotel Julien
200 Main Street, Dubuque

Thursday, Aug. 15

7:30am

Coffee and breakfast available on the bus

8:00 am

Depart hotel for Western Dubuque Biodiesel
904 Jamesmeier Rd, Farley, IA 52046

8:30-10:00 am Tour Western Dubuque Biodiesel (biodiesel plant)

Topics: See first-hand the improvements in the biodiesel production process, advancements in efficiency, the ability to utilize multiple feedstocks and tour of plant.

10:00-10:30 am Biodiesel policy update (same location, no break)

Topics: Paul Winters, National Biodiesel Board Director of Public Affairs and Federal Communications, will discuss "What's on the Horizon for Biodiesel," a look at the status of the biodiesel industry and priority policy objectives.

10:30 am

Depart for DuPont Nutrition & Biosciences
1000 41st Avenue Drive SW, Cedar Rapids, Iowa 52404

11:45am-1:30pm Lunch and Learn at DuPont Nutrition & Biosciences
(paid for by Tour sponsors)

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Topics: Tour participants will learn how advances in enzyme technology have improved ethanol production efficiencies, reduced its carbon footprint, unlocked valuable new feedstock options, and what's on the research horizon.

- 1:30 pm Depart for Cedar Rapids airport
- 1:45 pm Arrive at Airport
- 2:45 pm Depart Cedar Rapids Airport for DC via Chicago on AA flights 3584/2499



United States Senate

SELECT COMMITTEE ON ETHICS

August 8, 2019

Matteo Moran
Office of Senator Tom Cotton
United States Senate
Washington, DC 20510

Dear Mr. Moran:

This responds to your recent correspondence concerning an invitation you received to travel to the *11th Annual Biofuels: Science and Sustainability Tour* in Iowa, on August 12–15, 2019, sponsored by Iowa Renewable Fuels Association; the National Biodiesel Foundation; the Renewable Fuels Foundation; the Iowa Corn Growers Association; the Iowa Soybean Association; the Iowa Biodiesel Board; the Missouri Corn Growers Association; the North Dakota Ethanol Council; the Nebraska Corn Board; Renew Kansas; Farm Credit Services of America; Renewable Fuels Nebraska; the Kansas Soybean Commission; Kansas Corn Growers Association; the Ames Chamber of Commerce; the Iowa Biotechnology Association; Big River Resources; and Western Dubuque Biodiesel (collectively, the Sponsors).¹ The Sponsors certified to the Select Committee on Ethics (the Committee) that they will pay the *necessary expenses*² related to the travel and that the Sponsors are neither lobbyists, nor lobbying firms, nor agents of a foreign principal, and they are not otherwise acting as a representative or agent of a foreign government. The Sponsors have also certified that they do not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at *any point throughout your trip*.³

Based on information and materials available to the Committee, and assuming the **actual** travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip **may be accepted** under relevant Senate Rules and the Committee's *Regulations and Guidelines for Privately-Sponsored Travel*, so long as at the time of the payment or reimbursement, the Sponsors are neither registered lobbyists nor lobbying firms under the Lobbying Disclosure Act of 1995, nor agents of a foreign principal under the Foreign Agents Registration Act (and are not otherwise acting as a representative or agent of a foreign government), and provided the travel

¹ The Iowa State University Biotechnology Institute (the Institute) is also participating in this trip. Because the Institute is a unit of the Iowa state government, it is not a “private sponsor” for purposes of privately-sponsored travel. Contributions to Senate travel paid by the Institute are permissible under paragraph 1(c)(16) of Senate Rule 35 (the Gifts Rule), which allows Members, officers, and employees of the Senate to accept anything paid for by a federal, state, or local government.

² The term “necessary expenses” has a specific definition. See *Select Committee on Ethics’ Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

³ The term “any point throughout your trip” has a specific definition. *See id.* at 2.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel.**

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Deborah Sue Mayer

Enclosure: Travel Checklist

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